

# Hudson Valley Community College

80 Vandenberg Avenue, Troy, New York 12180

## MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, November 28, 2017

### ALSO PRESENT

Andrew J. Matonak, President

William Reuter, Vice President for Administration  
and Finance

George J. Raneri, Secretary to the Board

Suzanne Kalkbrenner, Assistant Secretary

K. Berry

C. Bosco

S. Ely

M. Geehan

M. Green

C. Helwig

M. Janosik

D. Kennedy

E. Kiel

R. LaGatta

K. Paquette

K. Petley

V. Valerio

F. Vega

P. White

## 2. Change in Degree Requirements:

- A. Cybersecurity A.S. Degree; Fall 2018
- B. Criminal Investigation A.A.S. Degree; Fall 2018

The proposal reflects an increase in credit hours based on changes to a required course, FSCI 245—Forensic Science I.

<b>Current:</b>	<b>New:</b>
FSCI 245: 2 Lecture, 2 Lab; 3 credits	FSCI 245: 3 Lecture, 2 Lab; 4 credits
<b>Current:</b>	<b>New:</b>
Total Program Credits: 61	Total Program Credits: 62
This change is a result of the specific requirements listed above.	

## C. Change in Degree Requirements: Criminal Justice A.A.S. Degree; Fall 2018

The proposal reflects an increase in credit hours based on changes to a required course, FSCI 245—Forensic Science I.

<b>Current:</b>	<b>New:</b>
FSCI 245: 2 Lecture, 2 Lab; 3 credits	FSCI 245: 3 Lecture, 2 Lab; 4 credits
<b>Current:</b>	<b>New:</b>
Total Program Credits: 60	Total Program Credits: 61
This change is a result of the specific requirements listed above.	

## D. Change in Degree Requirements: Forensic Science Studies A.S. Degree; Fall 2018

<b>Current:</b>	<b>New:</b>
FSCI 245: 2 Lecture, 2 Lab; 3 credits	FSCI 245: 3 Lecture, 2 Lab; 4 credits
<b>Current:</b>	<b>New:</b>
(2) Restricted Elective II	Removal of (2) Restricted Elective II
Removing the independent restricted elective II (2) from the third semester. The reason is predicated on the increase in Forensic Science I course from 2 to 3 lecture hours, thereby increasing the credits to 4. We cannot request an increase of credits for the degree program as we have been denied twice for a waiver from SUNY. The only option is to remove this 3 credit elective.	
<b>Current:</b>	<b>New:</b>
Total Program Credits: 64	Total Program Credits: 62

## 3. Change in Degree Requirements: Animal Policy Certificate; Fall 2018

The department proposes changes for more appropriate required courses and more flexibility in elective selection. The changes will reflect more of a policy focused program. The changes also allow students to complete the certificate in a shorter time.

<b>Current:</b>	<b>New:</b>
PADM 132—Shelter and Rescue Management	PADM 236—Interpersonal Violence and Animal Abuse

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**Current:****New:**

**ESTABLISHING A CAPITAL PROJECT – COOLING TOWERS**

**WHEREAS**, there currently exists \$106,584 in available New York State capital funding that is unallocated and is available to be matched against Hudson Valley Community College approved capital projects; and

**WHEREAS**,

**WHEREAS**, it is necessary for the Hudson Valley Community College Board of Trustees to approve the creation of this Capital Project – Mechanical Upgrades and request similar approval of its sponsor Rensselaer County,

**RESOLVED**, the College’s Board of Trustees approves creation of a capital project for mechanical upgrades at a cost of \$1,022,000; and

**RESOLVED**, that certified copies of this resolution be forwarded to Rensselaer County for their consideration and requested approval; and

**RESOLVED**, that upon approval by Rensselaer County, a copy of the certified resolution will be submitted to the SUNY Office of Capital Facilities.

**INFORMATION ITEMS**

The following information items were noted:

**INFORMATION  
ITEMS**

**A. FULL-TIME NON-TEACHING PROFESSIONAL**

1. Academic Affairs

Brian Trautman, Academic Coach,  
(grant-funded), Center for Academic Engagement,  
f/t appt., eff. 11/15/17 \$38,000/yr

Leah Pronovost, Advising Specialist,  
Liberal Arts & Sciences/Advisement Tracks,  
f/t appt., eff. 11/13/17 \$40,100/yr

Andrew Roberts, Academic Coach/Site Supervisor,  
(grant-funded), Center for Academic Engagement,  
f/t appt., eff. 11/7/17 \$43,000/yr

2. Enrollment Management and Student Development

Melique Garcia, Assistant Track & Field Coach,  
Intercollegiate Athletics,  
f/t temp. appt., eff. 10/23/17 \$2,500/yr

Daniel Honovic, Assistant Golf Coach,  
Intercollegiate Athletics,  
f/t temp. appt., eff. 10/23/17 \$1,500/yr

3. Administration and Finance

Krista Hamm, Assistant Director of Financial Aid,  
Finance,  
f/t appt., eff. 11/9/17 or thereafter \$38,000/yr

4. School of Liberal Arts and Sciences

Christine Smith, Advising Specialist,  
Individual Studies,  
f/t appt., eff. 11/17/17 or thereafter \$40,100/yr

5. Technology, Institutional Assessment and Planning

Lori Leicht, Functional Support Specialist,  
Information Technology Services,  
f/t appt., eff. 11/27/17 \$46,500/yr

**B. PART-TIME FACULTY**

1. Capital District Educational Opportunity Center  
 Richard Musinski, Instructor,  
 Culinary Arts (shelf),  
 E.O.C.,  
 p/t appt., eff. 11/7/17 or thereafter \$41.00/hr  
  
 Lakisha Foy, Instructor, Cosmetology,  
 E.O.C.,  
 p/t appt., eff. 10/23/17 \$41.00/hr  
  
 Lawrence Vellucci, Instructor,  
 Culinary Arts (shelf),  
 E.O.C.,  
 p/t appt., eff. 11/7/17 or thereafter \$41.00/hr
2. Schools of Business and Engineering and Industrial Technologies  
 Donna Shepardson, Instructor,  
 Business Administration (H.S. Model),  
 p/t appt., eff. 11/7/17 \$0
3. School of Liberal Arts and Sciences  
 Kelly Majuri, Instructor,

**F. ADVISORY COMMITTEE APPOINTMENTS**